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NOTE: If you would like to have a notice posted in The Record, please submit your information by attaching (F6) a WordPerfect document to an email message sent to Jane McBride (JMCBRIDE). All notices must include your name, your email address and/or a telephone number where you can be reached during the day. If applicable, please include the name of your student organization. All information should be submitted by Wednesday at 5:00 p.m.

FROM THE REGISTRAR

Award Certificates

Students who earned academic achievement awards and did not attend the awards luncheon may pick up their certificates from the Registrar’s office.

January Graduates

The next tuition statement you receive from the university will include the $60 graduate fee.

FROM ASSISTANT DEAN OF STUDENTS JULIE FENTON

During the First Years’ Enrichment Program last week, students completed a check list about time and stress management. Forty-six students returned their surveys and we calculated the results. The survey says that students are doing well in the following areas:

- Usually prepared for class - 97% Day students, 100% Evening students
- Finding blocks of time to do law school work - 84% Day, 69% Evening

We applaud your great effort. Keep up the good work! (Upperclass students--are you as prepared for class as this incoming class is? They are setting a high standard!)

The survey also revealed some areas where students could improve their use of time:

- Sometimes fritter away time in unplanned ways - 79% Day, 77% Evening;
- Sometimes put off unpleasant, boring parts of law school work - 67% Day, 69% Evening;
- Rarely schedule time to exercise - 58% Day, 38% Evening (Day students -- If Evening students can take out time to exercise, perhaps you have a little flab in your schedule where you could work in a work out. . .?);
Scheduling study time with fellow students - 55% Day (rarely), 54% Evening (sometimes).

If you are frittering, putting off, or couch potatoing (legal term of art for being a slug), here are a few tips to follow:

- List your tasks, daily, weekly, monthly, and for the semester.
- Set priorities and then complete the high priority tasks first. Are you constantly just doing the urgent tasks, putting out fires, handling crises? Take control of your time. Do the important tasks first, even if they are difficult, unpleasant, or time-consuming. You will feel and be more productive.
- Schedule exercise, recreation/family time, and study with classmates. If you don’t plan these, you may not “find” the time you would like to spend on these activities.
- If you don’t follow your schedule exactly, don’t feel guilty. Just make a new list and keep those high priority items on the top of the list where you can’t ignore them forever . . . although you still might try!

Bottom line: The survey suggests that first year students are missing exercise and group study, two important keys to surviving and succeeding in law school. Assignment for next week: 1. Add some form of exercise to your routine, even if it’s only climbing the stairs. 2. You don’t have to be in a formal study group. Simply set occasional times to talk over the substance of your classes with several of your classmates. You’ll help keep each other on track, and you’ll be amazed at how much you can teach each other.

Evening Students: I have office hours on Tuesdays and Wednesdays until 6:15 p.m. Sherry Waldrep, our Student Development Counselor, has office hours until 6:00 on Thursdays. If you need to meet with us at a different time, please call or email to make an appointment.

Can’t decipher those bar application instructions? If you are filling out an Illinois application for the February bar exam, or if you are a first year filling out your Illinois bar exam application, help is on the way! A representative from the Bar Examiners’ office will be in Room 590 on Monday, October 17 from 5:00 p.m. until 6:00 p.m. From 5:00 p.m. to 5:30 p.m., she will answer questions about applications for the February exam. From 5:30 p.m. to 6:00 p.m., she will answer questions for first years who are filling out their exam applications. If you miss the meeting and have questions, call the Bar Examiners’ office at 922-4111.

First Years and Second Year Evening Students: For those of you who would like some help with your courses, stop in and meet with the T.A. for your class. Here’s their schedule:

<table>
<thead>
<tr>
<th>Teaching Assistant Schedule</th>
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<tbody>
<tr>
<td>TA Name</td>
</tr>
<tr>
<td>Angela Hunt</td>
</tr>
<tr>
<td>Kirsten Albrecht</td>
</tr>
<tr>
<td>Kendra Johnson</td>
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<tr>
<td>Jon Rouske</td>
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FROM THE OFFICE OF ALUMNAE/I & STUDENT RELATIONS

Alumnae/i Roundtables

We are entering the second week of alumnae/i roundtables. Only a few spots are left, so stop by Suite 310 or email LLOCKWOO to sign up. This week’s alumnae/i are:

Esther R. Rothstein, ’49 - Tuesday, October 18th, 5:30 p.m. - 7:00 p.m.

Esther Rothstein is a partner at McCarthy & Levine. She served as the first woman chair of the Chicago Bar Association and has also served as president of the Illinois Women’s Bar Association. She currently is in charge of the Women’s Bar Foundation. In 1993, Ms. Rothstein received recognition from the ABA in the form of the Margaret Brent Women Lawyers of Achievement Award.

Keith Harley, ’88 - Thursday, October 20th, 12:30 p.m.- 2:00 p.m.

Mr. Harley works for the South Chicago Legal Clinic. He started a program at the clinic in environmental poverty law. A significant part of Mr. Harley’s job is spreading the word about community environmental activism. He conducted 25 community seminars last year alone.

Robert Webb, ’70 - Thursday, October 20th, 5:30 p.m. - 7:00 p.m.

Mr. Webb is Vice President and general counsel for the Marmon Group. Previously, he served as the Assistant General Counsel of Beatrice U.S. Food Corporation.
New Director of Alumnae/i and Student Relations

For those of you who I have never met and have no idea who I am, my name is Lauren Lockwood, and I am the new Director of Alumnae/i & Student Relations. I have worked in the Alumnae/i & Student Relations Office for the past year and a half and would like to let everyone know that there will continue to be an open door policy for the Office of Alumnae/i & Student Relations. Please do not hesitate to ask for help with an event or location of an alumna/us. On that same token, please feel free to stop by Suite 310 and introduce yourself.

Law School Association Scholarships and Loans

The Chicago-Kent Law School Association seeks applicants for a limited number of scholarships and low interest loans. The scholarships and loans will be awarded on a need and merit basis. Students wishing to be considered for these scholarships or loans should pick up the application form in the Office of Admissions and Financial Aid, Suite 230. Please note that the application must be fully completed and returned along with a letter of application to the Office of Alumnae/i and Student Relations, Suite 310, on or before Friday, October 28, 1994. The letter, no longer than two type written pages and addressed to the committee, should detail any concerns that you wish the scholarship committee to take into consideration.

FROM THE OFFICE OF FINANCIAL AID

Office Notice

Kari Smith, Assistant Director of Admissions and Financial Aid, will be on a recruiting trip on Monday, October 17, 1994 and Tuesday, October 18, 1994. She will also be on a recruiting trip from Friday, October 28, 1994 until Monday, November 7, 1994. If you have any questions during either of these times, please contact Deborah Hill, Senior Financial Aid Loan Counselor by email (DHILL) or phone (312) 906-5180. The office will maintain its normal business hours.

Writing Contests

The Office of Admissions and Financial Aid will now oversee the posting of all writing contests in The Record. For more information about any writing contest posted in The Record, please stop by the Office of Admissions and Financial Aid.
SPECIAL NOTICES

Bursar’s Office at the Downtown Campus

The administration of IIT, Chicago-Kent, the Stuart School of Business and the MPA are pleased to announce the opening of the Downtown Campus Bursar’s office. The Bursar’s office is located on the second floor, Room 290; this is directly across from the faculty mailboxes, outside of the second floor cafeteria space. Office hours are as follows:

<table>
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<tr>
<th>Day</th>
<th>Time</th>
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<tr>
<td>Monday - Thursday</td>
<td>10:30 a.m. - 1:00 p.m. and 2:00 p.m. - 6:00 p.m.</td>
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<tr>
<td>Friday</td>
<td>9:00 a.m. - 1:00 p.m. and 2:00 p.m. - 4:30 p.m.</td>
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The Bursar will take over a variety of student services which were not available at the Downtown Campus or formerly administered by the Registrar and Administration offices which include:

♦ Tuition payments
♦ Tuition balance information
♦ Tuition balance problem resolution (by appointment only—for confidentiality of personal financial information)
♦ Student loan check distribution
♦ Refund check processing (applications and check distribution)

In addition, students, faculty and staff will also be able to:

♦ Cash personal checks up to $100 (a picture ID is required; preferably a university ID). The fees for this service are -

<table>
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<tr>
<th>Amount Range</th>
<th>Fee</th>
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<tr>
<td>$ .01 to $ 19.99</td>
<td>$ .30</td>
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<tr>
<td>20.00 to 49.99</td>
<td>.40</td>
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<tr>
<td>50.00 to 99.99</td>
<td>.70</td>
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<tr>
<td>100.00 to 199.99</td>
<td>1.00</td>
</tr>
<tr>
<td>200.00 to 299.99</td>
<td>1.30</td>
</tr>
<tr>
<td>300.00 to 399.99</td>
<td>1.60</td>
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  (NOTE: As a special service to students only, payroll checks can be cashed up to $399.99)

♦ Pick up paychecks

Gina Regis will serve as the Downtown Campus Bursar’s Office Coordinator. If you have any questions, please feel free to stop by the new Bursar office or give Gina a call at 906-5160.
A Big Success!!

The Spaghetti dinner for LRAP was a huge success. Nearly $800 was raised which will go directly into the LRAP fund. Thank you to everyone who attended the event or made a donation. Your support is truly appreciated!

What Is LADR??? Litigation and Dispute Resolution Studies

A program for first-year students that is different from anything at any other law school!

Becoming a lawyer takes more than sitting through three years of law school lectures. It involves more than learning how to cross-examine hostile witnesses, write persuasive briefs, and talk to clients. Reading about subjects such as legal ethics or law practice management is not the same as learning about them from experience.

Throughout the LADR program, you will learn legal doctrine, lawyering skills, and professional values, and work in Chicago-Kent’s teaching law firm, supervised by clinical professors who are expert practitioners and mentors. You will learn the art of lawyering through two years of intensive skills and clinical training. Your experience will teach you how to become a competent, ethical, socially responsible lawyer.

There will be informational meetings and brochures available soon. Watch The Record for future announcements!

From Prof. Vivien Gross, Director of SOS (Serving Our Society)

Where are all you SOS volunteers? Now that legal writing papers have been turned in and Moot Court papers are almost completed take a deep breath, relax and come to the SOS office. We have such wonderful volunteer opportunities for you. Here are three new ones to pique your interest:

Domestic violence is a major problem in this country, but it is especially acute for those who cannot afford to hire lawyers or escape violence without assistance. The public interest groups listed below emphasize advocacy to combat domestic violence.

1. Pro Bono Advocates (Chicago)

Pro Bono Advocates needs several students immediately, especially 711 students. Students will assist volunteer attorneys in providing free legal services to victims of domestic violence. 711’s can represent clients directly in PBA’s Civil Court Clinic. 1L’s and 2L’s can do interviewing and case preparation in the PBA office.

2. Bethel New Life Community Law Center (Chicago)

Students can assist staff attorneys in providing legal services to victims of domestic violence.

3. Access Living of Metropolitan Chicago (Chicago)

This organization works with persons with disabilities, and has a special domestic violence project. Students will provide information and referrals to clients, and provide supportive
legal advocacy services in domestic violence court cases specifically for persons with disabilities.

For information or to apply, please stop by our office in Room 686 to talk with counselors Juli Gumina or Sharon Doherty, or email JGUMINA or SDOHERTY.

Office hours for the Fall Semester are as follows:

- Mondays: 1:00 p.m. to 4:00 p.m.
- Tuesdays: 4:00 p.m. to 6:00 p.m.
- Wednesdays: 2:30 p.m. to 5:30 p.m.
- Thursdays: 2:00 p.m. to 4:00 p.m.

Tryouts for National Trial Advocacy Competition

Tryouts for the team which will represent Chicago-Kent at the National Trial Competition will be held Thursday, November 17, 1994 at 5:30 p.m., in Room 1503 of the Daley Center. Any student not graduating before June, 1995 is invited to try out for the team.

For the tryout, review Case File 8.11, State v. Fletcher and Morris, contained in the Mauet & Wolfson MATERIALS IN TRIAL ADVOCACY book. Be prepared to make a five-minute opening statement for any side you choose, conduct a five-minute direct and cross of the witnesses Edwards and Green, and deliver a five-minute final argument for any side you choose.

Six people will be selected. The trial team involves a substantial commitment of time, energy and priority -- including the time between semesters. Please do not try out unless you are willing to make that commitment. If you have any questions, please call Judge Warren Wolfson at (312) 443-4852 or email WWOLFSON.

Professors Katharine Baker and Harold Krent First Year Advisee Meeting

Professors Katharine Baker and Harold Krent would like to meet with their advisees at 5:00 p.m. on Tuesday, October 18, 1994 in Room 744.

To Professor Gerald Brown’s First Year Advisees

I would like to meet with my first year advisees on Wednesday, October 19, at 3:00 p.m. in Room 635 of the Law Offices. Snacks and refreshments will be provided.

My advisees are Mark Brunner, Robert Chencinski, Brian Friedman, James Hall, Lawrence Heisler, Michael Jaskula, James McHargue, Greg Rice, Kristen Schimmel, Sean Venden, Hakan Stjernfeldt, Laura Magyar, Tod Lewis, and Michael Diedrich.

I look forward to meeting with you and discussing the challenges of your first year in law school. You can also reach me via email (GBROWN), or at extension 6-5071.
From Professor Stuart Deutsch to Energy & Environmental Program Students

The Annual Reception of the Program will be held on Monday, October 24, 1994 between 5:30 p.m. and 7:30 p.m. in the Faculty Lounge on the 10th floor. Please plan to attend and meet many of our alumnae/i practicing in the field. In addition, several prominent non-alums are likely to attend. This is your opportunity to mingle, network and learn. Refreshments will be served. All students in the Environmental and Energy Law Program and all students that are considering joining the Program next year are invited to attend.

If you would like to volunteer to work during the reception, at a bar or as a greeter or guide, please contact me, or either student co-chair: Amanda Howland or Dan Walsh.

FACULTY NEWS

As a member of the five-person AALS Committee to Review Scholarly Papers, Professor Anita Bernstein met with this committee in Washington on October 14 to judge the 1995 Call for Scholarly Papers competition. Professor Bernstein was appointed to this committee ex officio, as the winner of the 1994 competition.

Professor Bartram Brown was interviewed on October 8 by WLS-TV News on Kuwait. He also appeared on WTTW's Chicago Tonight October 10 when the topic was President Clinton's foreign policy.

Professor Marc Kadish appeared on WTTW's Chicago Tonight October 13. The topic was cameras in the courtroom and the O.J. Simpson case. Also, during the week of October 3 Professor Kadish gave a talk to new trainees at the Chicago Police Crime Lab about testifying as expert witnesses in court.

The 1994 supplement to Professor Sheldon Nahmod's civil rights treatise, CIVIL RIGHTS AND CIVIL LIBERTIES LITIGATION: THE LAW OF SECTION 1983 (3d ed., 1991), has just been published by Shepard's McGraw-Hill. In addition, Professor Nahmod will be speaking this Friday, October 21, in Washington, D.C., to newly confirmed federal district court judges on recent developments in Section 1983 litigation. On the preceding Wednesday evening, he will have dinner in the U.S. Supreme Court with the new judges and justices of the United States Supreme Court.

ADVANCED EXTERNSHIP PROGRAM

Spring 1995, For Third Year Students

Do you wish to develop your legal skills? Gain practical legal experience in a specialized area of law with a corporation, firm or government agency? Make yourself more marketable to prospective employers upon graduation? If you have answered "yes" to any of the above questions, consider applying for the Advanced Externship Program for Spring Semester 1995.

The Advanced Externship Program is a four-credit hour program consisting of a 3 credit-hour fieldwork and a 1 credit-hour classroom component. The program is open to students in their last two semesters of law
school. For the fieldwork component, an extern is placed in a private or public, civil or criminal practice and is required to work a minimum of 15 hours a week at his/her designated placement. Externs interested in civil law may select to work under the supervision of general counsel in major corporations or under the supervision of designated teaching lawyers in well-known firms or specific government agencies. Externs may specialize in such diverse legal areas as tax, commodities, securities, corporate, health care, medical malpractice, and general corporate law, etc. Those interested in criminal law may select to work with designated supervising lawyers at the States Attorney’s Office, Public Defender’s or the U.S. Attorney’s office. Many externships may offer the externs opportunities to obtain a 711 license and appear in court. The classroom component consists of a 1 hour class weekly, focusing on various aspects of today’s practice of law and on the externs’ fieldwork experiences.

If you are interested in learning more about externship opportunities or in applying for the program, please see Professor Vivien Gross in Room 617.

Applications are available in the Law Offices. They must be turned in to Professor Gross by 4:00 p.m. on Friday, November 4, 1994. All applicants must have scheduled an interview with Professor Gross prior to turning in their applications. Slots are limited. In the event qualified applicants outnumber available slots, students with at least one semester of Law Offices will be given priority.

EMPLOYMENT OPPORTUNITIES

Temporary Workers Needed, Chicago-Kent Alumnae/i Phon-a-thon. Need some extra cash for winter break and the Holidays - here is your chance! The Second Annual Fall Student/Alumnae/i Phon-a-thon begins Saturday, November 5th. The Office of Development at Chicago-Kent is looking for energetic and dynamic students to schmooze with our alumnae/i and solicit gifts for student scholarships and financial aid. We are looking for callers willing to work 8-15 hours a week for 3 weeks, from November 5th - November 21st. Your hours can vary from the weekends, mornings, afternoons, and evenings. We work around your schedule! Benefits include: $5.50/hour ($6.50 for students who worked last year); a bonus schedule to earn extra money each day you work; and soda, snacks, food, and fun!!!! If you are interested, please e-mail LRAJK or stop by the Development Office in Room 310 (next to Dean Chapman’s Office) and ask for Leanna or Brenna.

CAREER SERVICES NEWS

Judicial Clerkships:

Judicial Clerkships: An Informational Program--Special Attention to 1996 Graduates

A special program on the value of a judicial clerkship as an entry level career opportunity will take place on Thursday, October 27th at 5:00 p.m. in the Ogilvie Auditorium. Chicago-Kent professors Susan Adams and Stephen Sowle will discuss the responsibilities of clerks, the advantages of a judicial clerkship, and the application and selection process. Professor Vivien Gross will discuss the Faculty Judicial Clerkship Committee and its procedures. All students, including first year students, are invited to the program.
Students graduating in 1996 are particularly urged to attend because applications to most federal and some state judges for 1996 clerkships need to be made in early spring of 1995.

1995 & 1996 Graduates Seeking a Judicial Clerkship Placement

All 1995 and 1996 graduates who seek counseling on judicial clerkship opportunities by a member of the Faculty Judicial Clerkship Committee need to pick up the committee’s application materials in the Career Services Office. It is the purpose of the Faculty Judicial Clerkship Committee to assist Chicago-Kent students in obtaining clerkships by counseling on strategies for seeking a clerkship. Students are reminded that a judicial clerkship is a post-graduation full-time position on the staff of a judge. Most federal judges hire their law clerks 12 to 18 months before employment starts; state judges hire their clerks 1 to 12 months before employment starts. Students wishing to receive faculty counseling must submit an application by **Wednesday, November 9th at 8:00 p.m.** to the Career Services Office.

Office News:

Additional On-Campus Recruiter

Much, Shelist, Freed, Denenberg & Ament will be interviewing second year students on campus on Monday, October 24th. Students in the top 20% of the class will be considered for interviews. Please submit a resume and transcript to the Career Services Office by 5:00 p.m. on Tuesday, October 18th.

Additional Direct Contact Employer

The Legal Division of the Federal Finance Board is seeking a full-time summer law clerk to perform legal research and assist in special projects during the summer of 1995. Second year students are invited to apply by November 11th. See the Direct Contact bulletin board outside the Career Services Office for information.

Revised List of Chicago Corporate Legal Departments

The list of legal departments in corporations has been revised and is now available in the handout racks inside the front door of the Career Services Office.

Coming Soon to Locations Near You: New Edition of *Careerline*

*Careerline*, the Career Services newsletter, will be rolling off the presses soon! Highlights of this issue include the return of Jerry and George, interview tips from Lisa Abrams, interviews with 1Ls, and information about the upcoming NAPIL conference. Look for copies outside the Career Services Office, on the concourse level, and in the student lounge.

A Reminder for LEXIS and WestLaw Users

We have been asked to remind students and employers that students’ user agreements for the on-line research systems limit usage to educational purposes only. The agreements specifically prohibit students from using the systems to perform research on behalf of students’ employers, including during internships and externships.
First Year Students:

The Career Services Office announces a series of three career planning programs designed to introduce first year students to the Career Services Office and the legal job market. Be sure to mark your calendars for the following programs:

Session One: Orientation

Please note: Attendance at this program is required of all students who plan to use the Career Services Office.

*Career Services Orientation for First Year Students*
Tuesday, November 11:45 a.m. or 5:00 p.m. in the Auditorium

Dean Matasar, Assistant Dean Lisa Abrams, and Director Stephanie Rever Chu will provide you with an overview of today’s job market, advice on how to take control of your job search, and information about the services of the Career Services Office.

Session Two: Development of a Resume for the Legal Market

Please note: Attendance at one of these resume writing programs is required of all students who plan to meet with one of our career strategists concerning their resumes.

*Legal Resume Development for Recent College Graduates*
Tuesday, November 8
11:45 a.m. in the Auditorium
or
Wednesday, November 9
3:00 p.m. in Room TBA

Stephanie Rever Chu will discuss resume writing strategies for students who recently finished their undergraduate degrees. Learn what employers look for in a legal resume and how to make your college experiences work for you.

*Making the Most of Your Work Experience: Legal Resume Development for Students with Professional Experience*
Tuesday, November 8
5:00 p.m. in the Auditorium
or
Thursday, November 10
5:00 p.m. in Room TBA

Lisa Abrams will discuss how to use your experience to your best advantage in your legal resume. She will address questions and concerns about formats, structure and content and share information about what legal employers look for in a resume.
Session Three: Career Planning as a First Year Student

Please note: This session is not required, but if you are a day student concerned about summer employment options or an evening student concerned about developing practical experience, we strongly encourage your attendance.

Summer Opportunities for 1Ls
Tuesday, November 15
11:45 a.m. in the Auditorium

How do most students spend the summer? Are clerking jobs available? How do you find a clerking job? What’s the timetable for summer hiring? How critical is it to gain legal experience during the summer? Lisa Abrams and Stephanie Rever Chu will address the common concerns of first year students regarding how they spend the summer after their first year of law school.

Special Career Planning Concerns for Evening Students
Tuesday, November 15
5:00 p.m. in Room 590

Evening students are faced with the question of how to develop practical legal experience while working full time. Lisa Abrams and Stephanie Rever Chu will address the special challenges faced by evening students and share practical strategies for gaining legal experience and making career transitions.

Tours of the Career Services Office

We will be setting up a series of tours of the Career Services Office to acquaint you with the specific resources of our office and our staff members. Tour information will be announced at the Career Services Orientation for First Year Students on Tuesday, November 1st.

Individualized Career Counseling

Our office works with over 1200 students and several hundred alumnae/i. That’s why we rely on you to take the time to attend these programs before you meet with our counseling staff. After these introductory programs, we encourage you to set up an appointment to meet with one of our career strategists to talk about your career planning concerns.

Counseling appointments are available with Stephanie Rever Chu and Lisa Abrams as well as with our career strategist, Debbi Gutman. Evening appointments are available. To schedule an appointment, contact Gwen Johnson at the Career Services reception desk (906-5200) or email GJOHNSON.

We look forward to working with you!
**Upcoming Programs:**

**Career Opportunities for Lawyers in the FBI**

Special Agent and Regional Recruiter Kevin Illia will speak on careers in the Federal Bureau of Investigations on Monday, October 17th at 12:50 p.m. in Room C20. First-year students are welcome--please join us!

**Legal Job Market on the West Coast**

On Thursday, October 27th, Martha Fay Africa of the legal search firm Major, Wilson & Africa presents a discussion on the demographics of the legal profession on the West Coast, including information on the hiring outlook for entry-level attorneys. The program will be at 5:30 p.m. in the Abraham Lincoln Marovitz Courtroom. First-year students are welcome!

**Judicial Clerkship Information Session**

An informational session for any students interested in applying for post-graduate judicial clerkships will be held on Thursday, October 27th at 5:00 p.m. in the Ogilvie Auditorium. Members of the faculty will discuss the advantages of judicial clerkships and explain the application process.

**Handouts Concerning Special Opportunities:**

**1995 PILI Internship Program**

PILI (Public Interest Law Initiative) funds summer internship positions for law students in public interest agencies every year. The purpose of PILI is to provide law students and young lawyers with experience and training in the legal institutions serving the public interest.

Eighteen Chicago area agencies are participating in the PILI program. Students can apply to a maximum of five agencies.

PILI accepts applications from interested students, acts as a clearinghouse for resumes, and funds internships. Hiring decisions are made by the agencies themselves.

Hiring occurs at different times for each agency, some as early as November. Applications will not be accepted after January 10, 1994. The earlier you apply, the better your chances of being selected.

First and second year students interested in public interest work are encouraged to apply. Detailed information, including a list of participating agencies, is available in Handout #35 in the Career Services Office.

**McCutchen/Albert J. Moorman Public Interest Law Fellowship**

Third year students are invited to apply for a two-year fellowship in a civil law project in California to promote equal justice. The McCutchen/Albert J. Moorman fellowship will be awarded as part of the national public interest fellowship program run by NAPIL.
Applicants must follow the procedures outlined on Handout #26 for NAPIL fellowships: the first step is to develop a two-year project, either working with an existing non-profit organization in California, or creating an independent project if a sponsoring organization cannot be found. Information about the McCutchen/Moorman Fellowship is available on Handout #36. The application must be postmarked by November 4, 1994.

Advocates for Basic Legal Equality, Inc. (ABLE) Summer Clerk Program

ABLE, a non-profit law firm offering high quality legal services in civil matters to low-income individuals and groups, is seeking applications from first and second year students for its 1995 Summer Law Clerk Program. Summer law clerks will work in the Migrant Farmworker Program; fluency in Spanish is an advantage. Applicants are encouraged to apply as soon as possible because positions will only remain open until filled. More information is available on Handout #37.

American Civil Liberties Union of Illinois Seeks Summer Interns

The Roger Baldwin Foundation, the litigating arm of the ACLU, expects to have funding to hire up to three second-year law students for the 1995 summer. Applications are accepted through March, but offers are made as qualified people apply so get your application together right away. See Handout #33 for complete information.

American Agricultural Law Association

The American Agricultural Law Association is holding a job fair on October 21st and 22nd at the Association’s annual meeting. Second and third year students interested in practicing agricultural law may submit resumes to the job fair coordinator to be distributed at the job fair. Students need not attend the job fair to be considered. Further information is available on Handout #34 in the Career Services Office.

CHECK IT OUT . . . NEWS FROM THE LAW LIBRARY

Exams on Lois

It may not be too early to think about exams - exams from previous semesters are available on LOIS, the Library’s Optical Information System. Stop by the 9th floor Library Service Desk and pick up a bookmark on using LOIS to get exams and talk to a reference librarian for assistance.

Online Research Service

Reference librarians are available in Room 700, the large computer classroom on the seventh floor, to provide assistance with online research. This includes, but is not limited to, questions about formulating search queries for LEXIS and WestLaw, locating appropriate database libraries and files to conduct research, and operating efficiently within the databases. We can also help with questions about work in WordPerfect and other applications on the computers, so please come and talk to us. There will be one librarian stationed in the classroom during scheduled hours, which are as follows:
This Week's Tutorial - Using CIS

The Law Library staff is here, ready and willing to assist you in your law studies. Each week the Reference staff will be offering tutorials on research in a number of legal topics. The tutorial for the week of October 10 will **Using CIS**. CIS will help you track down the legislative materials you need to compile a legislative history. Stop by the 9th floor library bulletin board to check out times - tutorials will run about 20 minutes and there is no need to sign up.

Reserve a Conference Room

Studying together? Library conference rooms are available for group study. Stop by the Library Service Desk and bring your ID.

Bring Your ID's

Remember to bring your validated ID cards whenever you come to the Library. ID cards are needed to check items out, use reserve materials, reserve conference rooms, and should be presented at the Document Center. Upper division students can get this semester's validation sticker from the Registrar's Office.

Law Library Hours

**Fall Hours**

<table>
<thead>
<tr>
<th>Day</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>Sunday</td>
<td>10:00 a.m. - 11:00 p.m.</td>
</tr>
<tr>
<td>Monday-Thursday</td>
<td>7:45 a.m. - 11:00 p.m.</td>
</tr>
<tr>
<td>Friday</td>
<td>7:45 a.m. - 7:00 p.m.</td>
</tr>
<tr>
<td>Saturday</td>
<td>9:00 a.m. - 8:00 p.m.</td>
</tr>
</tbody>
</table>

**NEWS FROM THE CENTER FOR LAW AND COMPUTERS**

Looking To Sell? Looking to Buy?

Tired of receiving so many uninvited email messages advertising items for sale? The answer is right under your nose. Check the Kentnet classifieds every day to see what's available. The more you check the Classifieds regularly, the more likely it is that people will use it things. Chicago-Kent may be the only law school with its own personal classifieds. Use it and tell us how to improve it!
Virus Attacks!!!

There has been an increase of virus infections on Kentnet in the past week. There are steps that you can take to help us stop the spread of viruses and to protect your own data.

Whenever you enter Kentnet you will be given an option to scan your floppy disks for viruses. Do NOT skip this step. Otherwise if a virus is on your disk it may spread to the lab machine that you are using and through that machine to other students’ disks. Plus, your own data may be wiped out!

If you find that you have a virus you must clean the infection off your disk. From the Kentnet menu look for Kentnet Services and then Virus Detection Software. One of the options is to clean a virus off of a disk. Just follow the prompts to eradicate the virus. (You will need to know the name of the virus to be cleaned. You are told the name of the virus when you are notified of an infection on your disk.) After you run the cleaning program you should re-scan your disk to insure that the virus is destroyed.

You can also create your own Virus Protection Disk. One of the options on the menu will lead you through the steps. There is also a Helpdoc in the document racks in the rear of Lab 700 with more information.

Helpdocs Are Available!

Below are the topics currently covered by Helpdocs. These Helpdocs are available in Lab 700. Take a look at them for information on how to perform the most common tasks in Email, WordPerfect, and other available programs. If you have any suggestions or comments, please contact Dominick Grillo (DGRILLO).

Frequently Asked Questions About E-Mail
Sending or Receiving Files Attached to An E-Mail Message - DOS
Setting Up an Electronic Mailing List - DOS
Sending or Receiving Files Attached to An E-Mail Message - Windows
Setting Up an Electronic Mailing List - Windows
E-Mail 101: Internet Addresses
E-Mail At-A-Glance - DOS
WordPerfect 5.1 Table of Contents & Table of Authorities
WordPerfect 6.0a Table of Contents & Table of Authorities
Mailmerge with WordPerfect 5.1 DOS
Mailmerge with WordPerfect 5.2 Windows
WordPerfect Headers, Page Numbers, and Backup
Top Down Outlining in WordPerfect 6.0a
Special Symbols in WordPerfect
TEMPLATE - WordPerfect 5.1 for DOS
TEMPLATE - WordPerfect 6.0 for DOS
TEMPLATE - WordPerfect 6.0 for Windows - CUA Keyboard
Virus Detection Software
Dial-In Software Update
WESTLAW Student Representatives

Your WESTLAW reps are Brian Gill (BGILL), Cynthia Tackett (CTACKETT), Tim Engling (TENGLING), and Shalla Hyderi (SHYDERI). They will be in the computer lab (Room 700) in the library or right outside the room at one of the tables during the following hours. You may also contact them via email for assistance in using WESTLAW.

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>1:00 p.m. - 3:00 p.m.</td>
<td>Cynthia</td>
</tr>
<tr>
<td></td>
<td>3:00 p.m. - 6:00 p.m.</td>
<td>Brian</td>
</tr>
<tr>
<td>Tuesday</td>
<td>1:00 p.m. - 3:00 p.m.</td>
<td>Cynthia</td>
</tr>
<tr>
<td></td>
<td>4:00 p.m. - 5:50 p.m.</td>
<td>Shalla</td>
</tr>
<tr>
<td>Wednesday</td>
<td>10:00 a.m. - 12:00 p.m.</td>
<td>Cynthia</td>
</tr>
<tr>
<td></td>
<td>1:00 p.m. - 5:00 p.m.</td>
<td>Brian</td>
</tr>
<tr>
<td>Thursday</td>
<td>9:00 a.m. - 1:00 p.m.</td>
<td>Brian</td>
</tr>
<tr>
<td></td>
<td>1:00 p.m. - 4:00 p.m.</td>
<td>Tim</td>
</tr>
<tr>
<td></td>
<td>4:00 p.m. - 5:50 p.m.</td>
<td>Shalla</td>
</tr>
<tr>
<td></td>
<td>6:00 p.m. - 7:30 p.m.</td>
<td>Cynthia</td>
</tr>
<tr>
<td>Friday</td>
<td>10:30 a.m. - 12:30 p.m.</td>
<td>Tim</td>
</tr>
<tr>
<td></td>
<td>3:00 p.m. - 6:00 p.m.</td>
<td>Brian</td>
</tr>
</tbody>
</table>

LEXIS/NEXIS Student Representatives

The LEXIS/NEXIS student representatives for the 1994-1995 year are Kirsten Albrecht (KALBRECH) and Kevin Csink (KCSINK). The LEXIS representatives can be located during posted lab hours in LAB 700 or by email.

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>9:30 a.m. - 10:30 a.m.</td>
<td>Kevin</td>
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<tr>
<td></td>
<td>4:00 p.m. - 6:00 p.m.</td>
<td>Kevin</td>
</tr>
<tr>
<td></td>
<td>7:30 p.m. - 10:00 p.m.</td>
<td>Kirsten</td>
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<tr>
<td>Tuesday</td>
<td>9:30 a.m. - 10:30 a.m.</td>
<td>Kevin</td>
</tr>
<tr>
<td></td>
<td>11:45 a.m. - 1:45 p.m.</td>
<td>Kevin</td>
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<tr>
<td></td>
<td>3:00 p.m. - 4:00 p.m.</td>
<td>Kirsten</td>
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<td></td>
<td>7:00 p.m. - 10:00 p.m.</td>
<td>Kirsten</td>
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<tr>
<td>Wednesday</td>
<td>3:00 p.m. - 7:00 p.m.</td>
<td>Kevin</td>
</tr>
<tr>
<td>Thursday</td>
<td>9:30 p.m. - 10:30 a.m.</td>
<td>Kevin</td>
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<tr>
<td></td>
<td>12:45 p.m. - 2:45 p.m.</td>
<td>Kevin</td>
</tr>
<tr>
<td></td>
<td>3:00 p.m. - 4:00 p.m.</td>
<td>Kirsten</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m. - 10:00 p.m.</td>
<td>Kirsten</td>
</tr>
<tr>
<td>Saturday</td>
<td>10:00 a.m. - 12:00 noon</td>
<td>Kirsten</td>
</tr>
<tr>
<td>Sunday</td>
<td>12:00 noon - 2:00 p.m.</td>
<td>Kirsten</td>
</tr>
</tbody>
</table>
SCHOLARSHIPS

Hispanic National Bar Association Scholarships

The Hispanic National Bar Association (HNBA) seeks applicants for ten $1,000 scholarships to be awarded to ten deserving law students of Hispanic descent. All applicants must meet the following criteria:

1) Must be a United States citizen or a permanent resident of Hispanic parentage.
2) Must have completed 1 year of law school prior to submission of this application.
3) Must be enrolled and in attendance for the Fall 1994 semester and the Spring 1995 semester.

Students wishing to be considered for this scholarship should pick up the rather lengthy application form in the Office of Admissions and Financial Aid, Suite 230. The scholarship application process includes the scholarship application form, a personal statement, a law school transcript (an unofficial one will be accepted) and a letter of recommendation (sealed).

All materials must be sent as one complete package and must be postmarked by November 20, 1994.

Mail the total package to Daniel A. Vigil, Selection Committee Chairman, University of Colorado School of Law, Campus Box 401, Boulder, CO 80309.

WRITING CONTESTS

The 1994 CPR Awards for Excellence in Alternative Dispute Resolution offers prizes of $1,000 and $2,000 for outstanding original work by students. The deadline is November 15, 1994.

The Harold Shertz Essay Award Contest is offering a $1,500 first prize for the best essay on any subject involving transportation or mode of transportation. The deadline is December 1, 1994.

The 1995 Roscoe Hogan Environmental Law Essay Contest is offering awards of $3,000, $2,000 and $1,000 for the winning submissions on the topic Pollution Preemption. One entry per law school. Please submit all papers to Professor Stuart Deutsch. The deadline for the Fall semester class is December 16, 1994. The deadline for the Spring semester class is February 17, 1995.

The ABA has announced its writing contest on any topics relating to construction industry law. Prizes of $750 and $1,500 will be awarded. The deadline is December 23, 1994.

The American Journal of Tax Policy is sponsoring the Fourteenth Annual Law Student Tax Policy Writing Contest. The winning paper concerning tax policy will be published and prizes of $1,000, $600 and $400 will be awarded. The deadline is December 31, 1994.

The National Center for Preventive Law has announced the Preventive Law Prize Awards. The award is $1,000. The deadline is December 31, 1994.
The Midwest Region of the Commercial Law League of America (CLLA) has announced the Sugarman Memorial Essay Contest. An award of $1,500 will be given for an unpublished article which makes the most original and significant contribution to the knowledge and understanding of current issues in the commercial collections field. Deadline: January 23, 1995.

The American College of Legal Medicine has announced the Letourneau Award for outstanding original papers on Legal Medicine. The award is $1,000. The deadline is February 1, 1995.

The American Society for Pharmacy Law has announced two awards for original scholarly papers on a subject related to pharmacy law. The James Hartley Beal Award for the Best Paper in Pharmacy Law carries a prize of $2,000 and the Upjohn Research Award carries a prize of $2,500. The deadline is February 10, 1995.

The fifth annual Stephen G. Thompson National Writing Competition in Communication Law is accepting entries in all areas of communications law and applied fields such as copyright problems of the media. Second- and third-year students are eligible to compete for prizes of $1,000 and $300 to be awarded to the best two papers. The deadline is February 15, 1995.

The Cleveland State Law Review has announced the 1995 Judge John M. Manos Writing Competition on Evidence for student written articles. The winning entry will receive $1,000 and all entries will be considered for publication. The deadline is April 1, 1995.

The Food and Drug Law Institute has announced the 1994-1995 Vincent A. Kleinfeld Scholarship Awards. The award encourages law students to take an interest in the areas that affect food, drugs, cosmetics, medical devices and biochemistry. Three $5,000 scholarships will be awarded to degree candidates who are in good standing and will receive either a J.D. or an LL.M. during 1996. The deadline is April 19, 1995.

The Food and Drug Law Institute has announced the 1994-1995 H. Thomas Austern Memorial Writing Competition. This award encourages law students to take an interest in the areas that affect food, drugs, cosmetics, medical devices and biochemistry. The prize for first place is $3,000. The deadline is May 18, 1995.

The Federal Circuit Bar Association is sponsoring the 1995 George Hutchinson Writing Competition. Entries may examine any topic within the procedure, substance, or scope of the jurisdiction of the Federal Circuit Court of Appeals. The best entry receives an award of $1,000. The deadline is June 1, 1995.

The American Intellectual Property Law Association announced the Robert C. Watson Award for 1995. The author of the best article on a subject relating to the protection of intellectual property written or published between August 1, 1994 and July 31, 1995 will receive $2,000. The deadline is July 31, 1995.

For more information, stop by the Office of Admissions and Financial Aid, Suite 230.
FROM SBA PRESIDENT TOM STOVALL

Bar and Gavel Society Nominations

Each fall and spring nominations are solicited for membership in the Bar and Gavel Society. Membership in the Society is awarded to graduating seniors who have distinguished themselves by outstanding service to their fellow students, their school, and their community. The nominations are currently being solicited by an ad hoc SBA committee which makes recommendations to the SBA Board of Governors.

Who May Make Nominations?

Nominations may be made by members of the SBA Board of Governors, members of the college faculty, members of the administration, or by heads of student organizations. Additionally, students may nominate themselves or other students.

How Are the Nominations Made?

Nominations are made by way of a letter to the Chairperson of the Bar and Gavel Nominations Committee (Phil Smith @PSMITH2). The letter needs to state the basis for the nomination and including specific references to the nominee’s law school activities, outside legal activities, and other services.

Criteria for Judging Nominations.

1) The student’s personal commitment to the particular service based on the amount and quality of the time devoted in light of the student’s other obligations.

2) The extent to which the student has received some other form of recognition for the activity. Previously unrecognized activity receives greater consideration.

3) The extent to which the student was motivated to such service beyond any obligation to perform the service.

4) And finally, the impact of the service on the reputation of Chicago-Kent College of Law, IIT.

Obligations of the Nominees?

Students who are nominated for the Bar and Gavel Society will be requested to furnish a resume of qualifications for the award.

Important Dates!

The closing date for nominations is November 11, 1994. The deadline for receiving student resumes is November 18, 1994.

Please contact Phil Smith at PSMITH2 if you have any questions.
ORGANIZATIONS

Dean’s Advisory Council

Meetings of the Dean’s Advisory Council have been scheduled as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 17, 1994</td>
<td>12:00 noon to 1:00 p.m.</td>
<td>Room 520</td>
</tr>
<tr>
<td>Tuesday, October 18th</td>
<td>12:00 noon to 1:00 p.m.</td>
<td>Room 510</td>
</tr>
<tr>
<td>Tuesday, November 1st</td>
<td>5:15 p.m. to 6:00 p.m.</td>
<td>Room 520</td>
</tr>
<tr>
<td>Tuesday, November 22nd</td>
<td>12:00 noon to 1:00 p.m.</td>
<td>Room 510</td>
</tr>
<tr>
<td>Tuesday, November 29th</td>
<td>5:00 p.m. to 6:00 p.m.</td>
<td>Room 510</td>
</tr>
</tbody>
</table>

Meetings are open to any interested students.

Environmental Law Society

THANK YOU to everyone who baked, sold and bought items at our last bake sale!!

Don’t miss our next speaker event! Michelle Jordan, Deputy Administrator of the U.S. EPA, Region V (based here in Chicago) on Tuesday November 8th at 11:45 a.m. in Room C50. This is a tentative date so keep your eyes on The Record for further details.

A field trip to the Omni Max theater at the Museum of Science and Industry has been proposed for some time in early November. A film about Antarctica shows at 7:00 p.m. and 8:00 p.m., tickets are $9.00 each, and there’s a group discount for 20 or more people of 15%. If you’re interested in going email ABLOSS, please include dates on which you COULD NOT come.

Our evening representative, Anne Barrett, has brought up the concept of an ELS Catering Club as method of fundraising (she has experience with catering). According to Anne, it’s really quite easy and lucrative. If you would be interested in participating or would just like to hear more about the idea please email ABARRETT.

Illinois State Bar Association

All organization leaders -- ISBA can do printing for your special events. Over the past year, ISBA has printed tickets for the Barrister’s Bash, as well as posters, handbills and other notices for special events. As long as one of your officers is an ISBA member and you give us two weeks notice, we can do your printing. Contact one of your ISBA Law Student Representatives for the 1994-95 school year are Melissa Durkin, Rupal Dalal, Susan Walter (SWALTER2) and Mala Byanna.

Become an Illinois State Bar Association Member. Law student membership in the ISBA offers many practical benefits, including the opportunity to meet and learn from active ISBA members -- Networking! Currently, the ISBA has 32,000 members. Annual law student membership is only $10 a year or $25 for four years. Join now and receive free subscriptions to ISBA journals and newsletters plus free admission to ISBA Law Ed Series programs. Pick up ISBA applications on the Concourse Level.
Justinian Society

This Wednesday, October 19 at 5:30 p.m. . . . Cafe Angelo (225 N. Wabash) . . . Cocktails and dinner meeting!

For reservations, contact Joseph Gagliardo at 312-467-9800. Dress professionally and pay at the restaurant ($20-30 for students).

SPEAKER -- Jim Burns, U.S. Attorney for the Northern District of Illinois will speak on the new crime bill.

Kent Justice Foundation

Thanks to everyone who helped out at the bake sale!!! We had a lot of yummy goodies!!!!

We are planning another weekend for people to volunteer to help out our community. We would like to thank all those who volunteered for this past weekend and apologize that things fell through.

If anyone has any questions about KJF, feel free to email BINDELIC or PHINDO.

Phi Alpha Delta

General meeting Tuesday, October 18, 4:00 p.m., room announced via email or check the P.A.D. bulletin board. Things discussed: Resume review program, outline banks, committees, LRE and more. Meeting won’t last more than a half hour so please come . . .

TRIP TO THE IMPROV!! Wednesday, October 19, last chance, don’t miss out. Show begins at 8:00 p.m., tickets free for P.A.D. members, 2 drink minimum. MUST RSVP TO RISMAIL TODAY AT THE LATEST.

P.A.D.’s Annual Judges Night, October 25, 5:00 p.m. - 7:30 p.m. up on the 10th floor. Come meet the community judges, lawyers, and alums. MUST RSVP TO JKROLL.

Fundraising . . . Entertainment Books and Legal Briefs will be on sale again this week in the Spak. Stop by and check them out. Direct orders can go to JHORSNAI.

HALLOWEEN PARTY! Monday, October 31, at Beaumonts, 2020 N. Halsted. $5 gets you free beer from 7:00 p.m. - 10:00 p.m. Come join the fun and meet P.A.D.’s from other area chapters as well.

SECOND INITIATION, Tuesday, November 1, in Chicago-Kent’s own courtroom. Line-up at 4:45 p.m., initiation to start promptly at 5:00 p.m. It’s still not too late to join and you are going to want to be a member around finals time. Outline banks and final exam prep sessions are for members only so get those dues and applications in. Questions? Email JKROLL.

Women In Law

We will be having a general meeting for all interested in participating in W.I.L. this year. Please plan to attend our Oct. 25 meeting at 12:00 noon or 5:15 p.m. If you are unable to attend, but would like to be active on a committee please email LKirby for further information. See you on the 25th!!!
Support/Mentor Group. The Support/Mentor Group of Women in Law will have its first meeting on Tuesday, October 25 at 11:45 a.m. on the 2nd floor of the Cafeteria. If you would like to discuss problems or questions, or feel you need advice on dealing with anything to do with school, please join us.

We will plan to have two meetings per month until finals and then have special meetings on how to outline and how to study for finals.

The Record

CHICAGO-KENT COLLEGE OF LAW
Ilana Diamond Rovner Program
in Appellate Advocacy

is pleased to announce the annual visit of the

Illinois Appellate Court

Justice Gino L. DiVito, Presiding
Justice Allen Hartman
Justice Anthony Scariano

to hear four cases on oral argument

Tuesday, October 25, 1994
9:30 a.m. - 12:30 p.m.
Abraham Lincoln Marovitz Courtroom

The judges will be hearing argument in actual cases on their appellate docket. At the conclusion of the arguments, expected to occur between noon and 12:15, the judges will hold a question-and-answer session for all Chicago-Kent students. This is a wonderful introduction to litigation for new students and an excellent opportunity for anyone who has not witnessed appellate argument. The question-and-answer session provides a rare opportunity to ask sitting judges all the questions you have about brief writing, oral argument, litigation practice, and other topics of interest.

The arguments are open to the public. All students are encouraged to attend part of the session. You may enter and leave the courtroom at any time, as your schedule requires. However, please remember to be respectful of the judges and the lawyers arguing the cases: please enter and leave quietly.