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Policies and Guidelines

Chicago-Kent College of Law

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Scholarly Commons @ Chicago-Kent College of Law

Policies and Guidelines

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Collection Development Policy

Who can contribute materials to Scholarly Commons @ Chicago-Kent?

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- Faculty, researchers, and staff
- Departments
- Institutes & centers
- Law students with faculty sponsors

Other Chicago-Kent affiliated entities will be considered on a case-by-case basis.

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- Faculty scholarship (articles, presentations, multimedia)
- Documentation of Chicago-Kent hosted conferences and events (papers, presentations, programs, videos, proceedings, lectures)
- Digitized library collections
- Open access journals

Other types of materials are considered on a case-by-case basis, including:

- Books and book chapters
- Chicago-Kent archival records
- Course materials

Repository administration reserves the right to deny or remove materials not within the scope of the collection development policy.

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- Daily and weekly offsite backups
- Dedicated staff
- Scheduled maintenance
- Software testing and development
- File format migration and emulation
- OAIS and LOCKSS compliance

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